unforgettable escapes

Destination Wedding Planning Checklist

A practical timeline to help you plan the celebration, travel details, and key decisions along the way.



Unforgettableescapes.com

1-24 Months Prior to the Wedding Date

- [ ] Think about how you envision your special day.
- [ ] Establish your destination wedding budget.
- [ ] Consider a travel budget for your guests.
- [ ] Identify preferred dates for the ceremony and travel.
- [ ] Review local marriage requirements based on the ceremony type you choose: symbolic, legal, or religious.
- [ ] Narrow down your top three destination and/or resort options.
- [ ] Contact theresort orvenue weddingdepartment tosecureyourpreferreddate,time,and location.

10-16 Months Prior to the Wedding Date

- [ ] Review the travel package andwedding quotes.
- [ ] Pay the required deposit to hold space for your group (package or hotel only). Keep in mind that air rates may not be available this early when booking outside a charter package.
- [ ] Review travel insurance options.
- [ ] Review entry requirements for your destination.
- [ ] Confirm your preferred wedding date, time, and location with the resort or venue.
- [ ] Review the resort or venue wedding catalogue and vendor list if you are considering outside vendors. Draft your guest list.
- [ ] Send out save-the-dates.
- [ ] Set up your wedding registry.
- [ ] Consider a site visit or wedding preview package to meet the onsite planner and review decor and food menus in person.

6-12 Months Prior to the Wedding Date

- ◯ Ensure you have the necessarypaperwork tocomply with localmarriagerequirementsforthe ceremony type you chose.
- ◯ Finalize contracts with any outside vendors you would like to work with.
- ◯ Consider and purchase attire for the ceremony.
- ◯ Finalize your guest list and follow up with guests who have not RSVP'd.
- ◯ If you have only contracted accommodations, begin reviewing airfare options and confirming group air rates.
- ◯ Consider whether you would like to send formal invitations.
- ◯ Contact the embassy or official government source for your destination to review visa requirements and any other entry documents, such as travel authorizations or tourist cards.
- ◯ Consider groupexcursions.

3-6 Months Prior to the Wedding Date

- ◯ Finalize and send all necessary paperwork to the resort or venue to comply with local marriage requirements.
- ◯ Send formal invitations, if you decided to use them.
- ◯ Final payments for travel arrangements may be required during this period.
- ◯ Final payments for the ceremony and reception may be required during this period.
- ◯ Finalize wedding attire.
- ◯ Finalize wedding details with the resort or venue wedding department.
- ◯ Book and finalize any group excursions.
- ◯ Consider a welcome party for guests on the night of arrival.
- ◯ Consider welcome bags or gifts for guests.
- ◯ Ensure your passport is valid for travel.
- ◯ Apply for any visas required for travel.
- ◯ Start planning your honeymoon. You may choose to extend your stay after the wedding or plan a different destination for another time.

1-3 Months Prior to the Travel Date

- [ ] Prepare a packing list.
- [ ] If you need to ship anything to the resort or venue, consider doing this now.
- [ ] Final payment for travel arrangements may be required during this period.
- [ ] Final payments for the ceremony and reception may be required during this period.
- [ ] Confirm spa treatments and appointments needed for the ceremony or your stay.
- [ ] Confirm any group restaurant reservations with the resort concierge or guest services.
- [ ] Review your travel documents andensure your name matchesyour passport.

7 Days-1 Month Prior to the Travel Date

- [ ] Start packing.
- [ ] Consider how much cash you plan to take and whether you will need U.S. dollars or local currency.
- [ ] Consider how much money you would like to take for gratuities.
- [ ] Review your travel documents and ensure everything is together in your travel wallet.
- [ ] Make transportation arrangements for getting to your local airport on departure day.
- [ ] Mark your calendar for 24 hours before departure to complete online check-in.

ARRIVAL IN DESTINATION

You Made It

- [ ] Check in.
- [ ] Meet with the wedding planner to finalize details.
- [ ] Make any dinner reservations that could not be made in advance.
- [ ] Enjoy your welcome party.
- [ ] Hand out welcome gift bags or gifts for guests.

Wishing you a beautiful celebration and smooth travels.